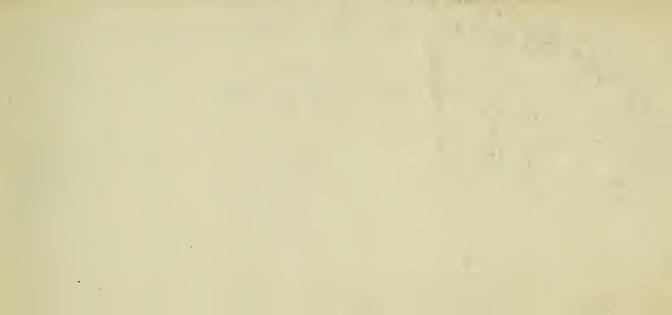
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# INVESTORS' RECORD BOOK

Designed and Arranged by

## MONTGOMERY ROLLINS

WITH SEPARATE DIVISIONS FOR:

	Page		Page		Page
BONDS	6	MORTGAGES	40	INSURANCE - FIRE, ETC.	- 59
CONVERTIBLE SECURITIES	18	REAL ESTATE	- 46	LIFE INSURANCE	62
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Published in three forms: Bound in Cloth or Leather; Loose Leaf Binding; 5 x 8 in. Cards

FOR LIST OF MR. ROLLINS' BOOKS SEE NEXT PAGE

Published By MONTGOMERY ROLLINS
BOSTON, U. S. A.

# BOOKS By Montgomery Rollins

### MONEY AND INVESTMENTS

A reference book on these subjects.

#### CONVERTIBLE SECURITIES

Including tables showing the prices of the various convertible issues which are equivalent to the market quotations of the securities exchangeable therefor, together with a complete description of each issue, with all data regarding conversion.

#### MUNICIPAL AND CORPORATION BONDS

Terms, customs and usages. A pocket reference book for the investor and banker.

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Terms, customs and usages. A pocket reference book for investors and stock brokers.

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Giving yields and prices on bonds payable either serially or by instalments.

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By which may be determined investments legally permissible for savings banks, trust companies, etc., in different States.

#### TABLES OF BOND VALUES—15th Edition

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For bonds bearing 3 to 7% interest, together with special tables for  $4^14$ ,  $5^14$ , and 8% rates, besides Stock Values and Interest Tables. Size,  $3^14$  x  $6^34$  inches.

#### TABLES OF BOND VALUES

Based upon Annual Interest payments.

#### **GOVERNMENT BOND VALUES**

Based upon Quarterly Interest payments.

- 41/4% TABLES OF BOND VALUES
- 51/2% TABLES OF BOND VALUES
- ODD RATE BOND VALUES

For computing yields and prices on bonds bearing any rate of interest.

#### DOUBLE METHOD INTEREST TABLES

For the waistcoat pocket. Both 360 and 365 day methods. Side index.

# BOND, STOCK AND MORTGAGE REGISTERS FOR DEALERS AND LARGE INVESTORS

#### STOCK VALUES TABLES

Comprising a most complete range of yields, rates and prices; the last from 25 to 225, advancing by intervals of \( \frac{1}{2} \% \), while dividend rates are covered from 2 to 12%.

#### BOND DESCRIPTIONS

A loose leaf waistcoat pocket record book in which to enter description of securities,

### CARE OF SECURITIES

"Every reasonable precaution should be taken against the loss of a security, either by theft, fire, or otherwise, and no better precaution can be taken than by the rental of a box in some Safe Deposit Company. There is no recorded instance of an effort to break into a modern safe deposit vault. The physical obstacles offered by the construction are too great. There are a great many who think they cannot afford this; but, in the long run, it may prove a very cheap method of insurance. The keeping of one's securities in the ordinary safe in the house, store or office is practically no protection against the present day scientific burglar, nor, frequently, against fire.

"In any event, make a complete list of your securities and keep the same in a different place from that in which the securities themselves are kept—in an entirely different building—so that if the securities are destroyed by fire, the same fire will not be likely to destroy the list. This list should be a fairly complete description so that, in case of loss, the securities can be so completely described as to fully identify them. It should give, in each case, the

name, the number it bears, if any, the date of its issue, the face value, the rate of interest, when due; and it will be valuable to take additional description, such as when interest is payable, of whom bought, etc. All this information is desirable, as it may also save a trip to one's safe deposit vaults in order to obtain information regarding some particular security, which may be wanted for other reasons than in case of identification on account of loss. For instance: certain bonds may be called for payment, and it is often necessary to know if one holds any of the numbers called."—From Money and Investments.

In case of death, such records, as the foregoing, may be of great assistance to one's executors and administrators: the usual loosely kept data is very unsatisfactory, at such times, and often misleading.

In event of the loss or destruction of a security, insurance policy or other valuable paper, immediately notify the issuer, and also the banker or agent from whom it was purchased, giving, in each case, a complete description, for which the records in this book will be invaluable.

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### SUGGESTIONS FOR USE OF THIS BOOK

The printed headings of most of the columns are self explanatory, but, here and there, some advice may be needed.

When a security has been "Converted," as provided for under the division "Convertible Securities" care should be taken to strike out the original investment as entered before conversion, so as not to have the entry appear in two places.

Under the division "Stocks," if ownership is represented by more than one certificate, a separate line may be allowed in which to enter each certificate number, but the rest of the data need be filled in only on one line.

The divisions at the end of the book headed, "Interest and Dividend Dates" and "Income by Months, etc." will be very helpful, if properly filled out. The first will give, at a glance, the interest payments due any given month; the other gives the total income due every

month upon each class of security. The totals at the bottom of each column show the full amount of income, from all sources, due each month, whereas, the totals at the right will give the yearly income upon each class of security, and the sum total can be entered in the lower right-hand corner, i. e., the aggregate yearly income from all sources.

Where investments are held by different members of a family, they should be entered upon separate pages, or ownership indicated against the same. It would be even better to have a separate book for each one's investments, and this is particularly desirable when acting as executor or trustee, a separate book being used for each trust, for example.

Tax Exempt Investments should have some such letters as T. E. or Ex. against the same.

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## CONVERTIBLE SECURITIES

This Division Is Supplemental to other Divisions, such as

			Bonds, Notes, etc					
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# CONVERTIBLE SECURITIES

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This Division Is Supplemental to other Divisions, such as Bonds, Notes, etc.

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Insurance entered under

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#### INSURANCE

(EXCEPT LIFE)

PROPERTY INSURED	KIND OF INSURANCE	NAME OF COMPANY	NAME OF AGENT

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ON PAGE

# **INSURANCE**

Other details of Mortgages to which column below relates entered under Mortgages on pages at right.

NAME OF MORTGAGOR (IF INSURANCE COVERS MORTGAGEO PROPERTY)

(EXCEPT LIFE)

POLICY NUMBER	AMOUNT	RATE	COST OR PREMIUM	DATE INSURANCE BEGINS	DATE INSURANCE EXPIRES	

## INSURANCE

(EXCEPT LIFE)

PROPERTY INSURED	KIND OF INSURANCE	NAME OF COMPANY	NAME OF AGENT

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# **INSURANCE**

Other details of Mortgages to which column below relates entered under Mortgages on pages at right.

(EXCEPT LIFE) POLICY COST OR OATE INSURANCE OATE INSURANCE NAME OF MORTGAGOR RATE AMOUNT **EXPIRES** (IF INSURANCE COVERS MORTGAGEO PROPERTY) NUMBER PREMIUM BEGINS

Name of Company Agent Policy Number Payable to Kind of Insurance Amount \$ Annual Premium \$ Premium due Policy Dated Policy Matures Settlement Date Cash Value \$ Paid up Insurance \$ Annuity \$ Option Chosen Installments \$ Extended Insurance (Time) PREMIUM PAYMENTS AND DIVIDENDS DATE DAID TOTAL DATE PAID AMOUNT DIVIDEND AMDUNT DIVIDEND TOTAL

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Name of Company
Payable to

Agent

Kind of Insurance

Policy Number

Amount \$

Annual Premium \$

Premium due

Policy Dated

Policy Matures

Settlement Date

Cash Value \$
Extended Insurance (Time)

Paid up Insurance \$

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PREMIUM PAYMENTS AND DIVIDENDS

Option Chosen

#### DATE PAID AMOUNT DIVIDEND TOTAL DATE PAID AMDUNT DIVIDEND TOTAL DATE PAID AMDUNT DIVIDEND TOTAL Forward Forward TOTALS TOTALS TOTALS

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## LIFE INSURANCE

Name of 0	Company				Agent	:			Polic	cy Number	
Payable to				P	(ind of Insur	ance			Amo	unt \$	
Annual Pro	emium \$		Pre	emium due		Policy Dated			Policy Matures		
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							and and				

TOTALS

TOTALS

Name of Company

Agent

Policy Number

Payable to

Kind of Insurance

Amount \$

Annual Premium \$

Premium due

Policy Dated

DIVIDEND TOTAL

Policy Matures

Settlement Date

Cash Value \$

DATE DAID

Paid up insurance \$

Annuity \$

Installments \$

DATE DAID

Extended Insurance (Time)

DATE DAID

Option Chosen

#### PREMIUM PAYMENTS AND DIVIDENDS

AMOUNT

DATE PAID	AMOUNT	DIAIDEND	TOTAL	DATE PAID	AMOUNT	DIAIDEND	TOTAL	DATE PAID	AMOUNT	DIAIDEND	TUTAL	
				Forward				Forward				
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Name of Company Agent Policy Number Payable to Kind of Insurance Amount \$ Annual Premium \$ Premium due Policy Dated Policy Matures Settlement Date Cash Value \$ Paid up Insurance \$ Annuity \$ Installments \$ Extended Insurance (Time) Option Chosen PREMIUM PAYMENTS AND DIVIDENDS DATE PAID AMDUNT DIVIDEND TDTAL DATE PAID AMDUNT DIVIDEND TDTAL DATE PAID AMDUNT DIVIDEND Forward Forward

TOTAL

TOTALS TOTALS TOTALS	

Name of Company

Agent

Policy Number

Payable to

Kind of Insurance

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Annual Premium \$

Kind of Insurance

Amount \$

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Premium due

Policy Dated

Policy Matures

Settlement Date

Cash Value \$

Paid up Insurance \$

Annuity \$

Installments \$ Extended Insurance (Time)

Option Chosen

PREMIUM PAYMENTS AND DIVIDENDS

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### INCOME BY MONTHS FOR THE YEAR 19\_\_\_\_

7.2	JAN.	FEB.	MAR.	APR.	MAY	JUNE	JULY	AUG.	SEPT.	OCT.	NOV.	DEC.	TOTAL
Bonds Stocks													
Notes Mortgages													
Real Estate													
Miscellaneous													
TOTAL Less Deductions													
BALANCE													

#### INCOME BY MONTHS FOR THE YEAR 19\_\_\_\_

		JAN	FEB.	MAR.	APR	MAY	JUNE	JULY	AUG.	SEPT.	OCT.	NOV.	DEC.	TOTAL
ı	Bonds													
	Stocks													
	Notes													
	Mortgages													
	Real Estate				·									
	Deposits													
	Miscellaneous													
	TOTAL													
	Less Deductions	+			<u> </u>									
	BALANCE													

## INCOME BY MONTHS FOR THE YEAR 19\_\_\_\_

	JAN.	FEB.	MAR.	APR.	MAY	JUNE	JULY	AUG.	SEPT.	OCT.	NOV.	DEC.	TOTAL
Bonds													
Stocks													
Notes													
Mortgages													
Real Estate  Deposits													
Miscellaneous													
TOTAL													
Less Deductions													
BALANCE													

## INCOME BY MONTHS FOR THE YEAR 19\_\_\_\_

	JAN.	FEB.	MAR.	APR.	MAY	JUNE	JULY	AUG.	SEPT.	OCT.	NOV,	DEC.	TOTAL
Bonds													
Stocks													
Notes													
Mortgages													
Real Estate													
Deposits													
 Miscellaneous													
TOTAL Less Deductions													
BALANCE													

## INCOME BY MONTHS FOR THE YEAR 19-

-	JAN.	FEB.	MAR.	APR.	MAY	JUNE	JULY	AUG.	SEPT.	OCT.	NOV.	DEG.	TOTAL
Bonds Stocks													
Notes Mortgages			1										
Real Estate Deposits													
Miscellaneous					-								_
TOTAL Less Deductions													
BALANCE													

## INCOME BY MONTHS FOR THE YEAR 19\_\_\_\_

		JAN.	FEB.	MAR.	APR.	MAY	JUNE	JULY	AUG.	SEPT.	OCT	NOV.	DEC.	TOTAL
Bor	nds			,										
Sto	cks													
Not	tes													
Mo	rtgages													
Rea	al Estate													
Der	oosits													
Mis	cellaneous				-			-					- +	
	TOTAL													
Les Dec	ductions													
	BALANCE		,											

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